



Conflictsolvers.com.au  
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## Membership Renewal

NMAS Renewal (includes those who are also FDRPs) Personal Details

<b>Title</b>		<b>Full Name</b>	
<b>Date of Birth</b>			
<b>Company Name (if relevant)</b>			
<b>Job Title</b>			
<b>Please provide your preferred contact address and phone numbers.</b>			
<b>Postal Address</b>			
<b>Address for site Profile*</b>			
<b>Telephone</b>	(	)	
<b>Mobile</b>			
<b>Email</b>			

### Checklist

- I have ticked all correct check boxes in the document
- I have information about my Professional Indemnity Insurance or statutory immunity
- I have included payment information or paid online

### Meaning of Acronyms

CPD: Continuing professional development

MSB: Mediators Standard Board [www.msb.org.au](http://www.msb.org.au)

Conflictsolvers RMAB: Conflictsolvers Recognised Mediator Accreditation Body

NMAS: Nationally Mediator Accreditation System

RMAB: Recognised Mediator Accreditation Body

## Requirements for Membership Renewal

Please complete the declarations below. You do not have to disclose anything that has previously been disclosed and accepted as not being a barrier to membership.

a) Disclose if you have been disqualified from any type of professional practice.

- I Have not been disqualified from any type of professional practice
- Details of the circumstances of my disqualification are attached

b) Disclose if you have any criminal conviction

- I do not have any criminal convictions
- Details of the circumstances of my criminal convictions are attached

c) Disclose my impairment that could influence your capacity to discharge your obligations in a competent, honest and professional manner

- I believe I have the capacity to mediate in a competent, honest and professional manner
- Details of impairments attached

**d) If applying for NMAS Re-Accreditation with conflictsolvers for the first time** – disclose if you have ever been refused NMAS Accreditation or accreditation renewal or had your accreditation suspended or cancelled

- Not applying for NMAS Accreditation through conflictsolvers
- I have never had my NMAS accreditation refused, suspended or cancelled.
- Details of the circumstances of my NMAS accreditation refusal, suspension or cancellation attached. Please include the name of the RMAB that was involved.

e) Do you agree to comply with the conflictsolvers Code of Ethics and with any relevant legislation, professional standards and any other requirements that may apply to your roles?

- Yes    No. Proceed no further you cannot become a NMAS mediator without this undertaking.

# Practice and CPD Requirements for Mediator Renewal

## Mediation Experience

Mediators – Please select to indicate practice experience over the past two years.

I have conducted at least 25 hours of mediation, co-mediation, family dispute resolution or conciliation since my accreditation or the last renewal of my accreditation.

**I have NOT** conducted 25 hours of mediation, co-mediation, family dispute resolution or conciliation since my accreditation or the last renewal of my accreditation.

If you have conducted less than 25 hours of mediation, co-mediation, FDR or conciliation in the past two years you will be required to participate in a refresher course and/or competence assessment.

I have conducted at least 10 hours of mediation, co-mediation, family dispute resolution or conciliation in the past two years

**You will be required to participate in a re-assessment of competence.**

I have conducted less than 10 hours of mediation, co-mediation, family dispute resolution or conciliation in the past two years

**You will be required to participate in a refresher course and re-reassessment.**

**(Please contact us for options)**

## Professional Development

I have attached a copy of the completed CPD Evidence Template showing 25 hours of professional development activities since my accreditation or last renewal of accreditation

I have participated in at least 25 hours of CPD related to mediation since my accreditation or last renewal of accreditation

**I have NOT** participated in 25 hours of CDP development since my accreditation or last renewal of accreditation.

**You must participate in sufficient CPD to meet the 25-hour requirement within 2 months of your renewal date or we cannot renew your accreditation and it will lapse.**

## CPD Evidence Template

<b>Name:</b>		<b>Accreditation Period</b>	
		<b>From</b>	
		<b>To</b>	
<b>Hours</b>	<b>Max</b>	<b>Categories</b>	<b>Please provide a brief overview of the type of activity</b>
	20 hrs	<b>Participating in Education:</b> formal, structured activities e.g. conferences, courses, seminars and workshops	
	15 hrs	<b>Reflecting on Practice:</b> Professional supervision, coaching or structured peer-based reflection on cases.	
	15 hrs	<b>Providing professional development:</b> delivering presentations on mediation or related topics (2 hours prep for every 1 hour presentation) or providing professional supervision, assessment, coaching or mentoring trainees and/or practitioners.	
	10 hrs	<b>Credit for related CPD:</b> CPD in other disciplines such as law, behavior or social sciences or other profession relevant to your professional roles e.g. building or engineering	
	8 hrs	<b>Learning from practice:</b> participating in up to 4 mediations as client representative/support person, as a trainee in a formal learning capacity or role playing for trainees in learning or assessment activities (Max 2 hours per mediation or other simulation)	
	5 hrs	<b>Self-directed learning:</b> private reading, listening to podcasts, watching videos, writing blog posts, articles or books relevant to mediation or your other roles.	
	5 hrs	<b>Other –</b> provide details of other activities you believe are relevant professional development.	
		<b>Total 25 hours minimum</b>	

# Declarations

## Declaration

I understand that conflictsolvers may require further information if I have disclosed criminal convictions or other impediments to my re-accreditation or membership renewal. I authorise conflictsolvers to seek information from any party noted on my application and/or supporting documents I supplied to evaluate my application.

**FDR Practitioners only:** By becoming a member of conflictsolvers as a Family Dispute Resolution Practitioner and using conflictsolvers as your Complaint Handling Body you authorise conflictsolvers to notify the Attorney General's Department if a substantiated complaint is made against you. We are also required to notify them if your NMAS accreditation lapses, is suspended or is cancelled. We will advise you by the last known contact method before any notification to the Attorney General's Department is made.

All information provided is correct to the best of my knowledge.

Name \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_

## Payment:

NMAS Members – The total fee for your 2-year is \$195 including GST and the fees payable to the Mediators Standard Board (MSB) on your behalf.

FDRP Members/Nationally Accredited Mediators – For those who hold both the total fee for your 2-year renewal is \$275 including GST. This includes the fee payable to the Mediators Standard Board (MSB) on your behalf.

**We accept a direct bank deposit: Conflictsolvers BSB: 033073 Account: 195997**

**Or you can make a credit card payment by going to our website [www.conflictsolvers.com.au](http://www.conflictsolvers.com.au) and at the top of the page click on training, then on miscellaneous payment. Please ensure you state what this payment is for.**

**You may also call us directly and have a manual credit card payment completed by phone.**